

Title	Part-time English Lecturer at Showa Women's University (Courses : Required English Skill Courses)	
Institution	Showa Women's University	
URL of Department	https://www.swu.ac.jp/faculty/international/kokusaikyoyo/	
Department	Department of International Liberal Arts, Faculty of International Humanities	
Position Summary	Job Description	<p>Courses to Teach:</p> <ul style="list-style-type: none"> • First-year required courses: Communicative Speaking and Listening I • Second-year required course: Cultural Issues Today • Third-year required courses: Advanced Academic Oral Skills I • II <p>Course Description: The first-year required courses focus on two integrated skills (Speaking and Listening) and use common textbooks; the second-year required course focuses mainly on writing skill and has a common textbook; the third-year required courses focus on two integrated skills (Speaking and Listening) and use common textbook(s) related to academic topics. All of the required skill courses use their respective common syllabi.</p> <p>Working Time: Must be available to teach during 1st and 2nd periods (2 classes) on Thursdays in Spring semester, and 1st and 2nd periods (2 classes) on Thursdays in Fall semester (1st Period: 9:00-10:30, 2nd Period: 10:40-12:10)</p>
	Work Location	1-7-57 Taishido, Setagaya-ku, Tokyo, 154-8533
	Number of Positions	1
	Starting Date	2026年4月1日(水) (From April 1 st , 2026)
Research Field	Area: Humanities & Social Sciences, Keyword: Foreign Language Education, Linguistics	
Job Type	非常勤講師 (Part-time)	
Employment Status	■非常勤 (任期あり) 年度ごとの更新あり (Nontenured, one-year contract, renewable)	
Address	1-7-57 Taishido, Setagaya-ku, Tokyo, 154-8533	
Qualifications	<p>All the following qualifications and conditions must be satisfied.</p> <ol style="list-style-type: none"> (1) The candidate must understand the rationale behind the foundation of Showa Women's University and be ready to carry out education in accordance with the school's educational principles. (2) Native-level English required (3) Master's Degree or equivalent in TESOL, TEFL, Foreign Language Education, Linguistics, or a related field (4) Experience teaching EFL/ESL classes at the university/post-secondary level (5) Japanese ability sufficient for handling university-related administrative matters 	
Wages	According to our university scale	
Deadline for Application	2026年2月3日(火) 必着 February 3rd, 2026 (Deadline for receipt)	
Application/Selection/ Notification of Result/ Contact Details	<p>Documents required:</p> <ol style="list-style-type: none"> (1) Curriculum Vitae with a recent photo attached and e-mail address included (2) List of publications 	

Notes: The applicants are advised to download the prescribed CV and list-of-publication forms (links below) from Showa Women's University's web site and follow those formats. These are the documents to download:

[履歴・業績記入要領.pdf](#)

[履歴・業績フォーム \(A4\) .docx](#)

(3) Copy or off-print of one representative example of published material (including textbooks but besides master's thesis) with abstract or short summary.

(4) Copy of the diploma or degree certificate for your highest-level degree

* All the application materials you have submitted to us will only be used for the present recruitment.

Documents submitted with your application will not be returned, and will be discarded once the selection process has been completed. If you desire return of publications, please state this clearly and include a self-addressed stamped envelope.

Application Procedure:

Online application via the [JREC-IN Portal](#) (PDF submission)

Please combine application documents (1) – (4) in PDF format into one ZIP file and submit it using the JREC-IN Portal's online application system.

Selection process:

(1) Review of application forms.

(2) Interviews with those who have passed the first stage will be held at Showa Women's University Tokyo campus in early February. As part of the interview, the candidate will be asked to perform a demonstration lesson. Travel expenses will not be reimbursed.

(3) The result will be emailed to applicants.

Where to make contact:

The Department of International Liberal Arts, Showa Women's University

E-mail: showaila@swu.ac.jp (The title of the message should read: "Application for Part-time Skills Class Position.") *We do not respond to telephone inquiries.

Others

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