

Title		Part-time Position Available at Showa Women' s University (Subjects: English as a Lingua Franca, Intermediate Academic Reading)
Institution		Showa Women's University
URL		https://www.swu.ac.jp/faculty/international/kokusai/
Department		Department of International Studies, Faculty of International Humanities
Content of job information	Job description	<p>Subjects :</p> <p>[Spring Semester April-July]</p> <p>English as a Lingua Franca S I A Tuesday 2nd period (10:40-12:10)</p> <p>English as a Lingua Franca S II A Tuesday 3rd period (13:10-14:40)</p> <p>English as a Lingua Franca S I B Friday 4th period (14:50-16:20)</p> <p>Intermediate Academic Reading (2 komas) Wednesday 1st and 2nd periods (9:00-10:30, 10:40-12:10)</p> <p>[Fall Semester October-February]</p> <p>English as a Lingua Franca F I A Tuesday 2nd period (10:40-12:10)</p> <p>English as a Lingua Franca F I B Friday 3rd period (13:10-14:40)</p> <p>Description :</p> <p>English as a Lingua Franca S I A, S I B, S II A, F I A, F I B</p> <p>English language four-skill courses to enhance communication skills; S I A、S I B for the 1st year students in the spring semester, S II A for the 2nd year students in the spring semester, F I A, F I B for the 1st year students in the fall semester</p> <p>Intermediate Academic Reading</p> <p>English reading course for the 2nd year students who are going to study abroad.</p>
	Address of work location	1-7-57, Taishido, Setagaya-ku, Tokyo 154-8533 Closest station: Sangen-jaya station (Tokyu Den-en-toshi line)
	Number of positions	1 ~ 3
	Starting date	2026 年 4 月 1 日(水) から
研究分野		Area: Humanities and social sciences / Discipline: Foreign Language education
職種		Lecturer (part-time)
勤務形態		Part-time (Nontenured) One-year Contract (Renewable)
Work location		1-7-57, Taishido, Setagaya-ku, Tokyo 154-8533
Qualifications		<p>All the following qualifications and conditions must be satisfied.</p> <p>(1) The candidate should acknowledge the principles behind the foundation of Showa Women's University and be willing to carry out</p>

	<p>education in accordance with the university's educational goals.</p> <p>(2) Ability to conduct classes in English required</p> <p>(3) Master's Degree or above in TESOL, TEFL, Linguistics, or a related field required</p> <p>(4) Experience teaching EFL/ESL classes at the university/post-secondary level required</p> <p>(5) Japanese ability sufficient for handling university-related administrative matters</p>
Compensation	Salary is pursuant to university regulations.
Application period	Applications must arrive no later than September 19, 2025
<p>Application</p> <p>/selection</p> <p>/notification of result</p> <p>/contact details</p>	<p>Documents required:</p> <p>(1) Curriculum Vitae with a recent photo attached and e-mail address included</p> <p>(2) List of publications</p> <p>Notes: Applicants are required to download the prescribed CV and list-of-publication forms from Showa Women's University's website (links below) and follow the provided formats.</p> <p>履歴・業績記入要領.pdf</p> <p>履歴・業績フォーム (A4) .docx</p> <p>(3) Copies of degree certificates</p> <p><u>※All the application materials you have submitted to us will only be used for the present application.</u></p> <p>Submit applications to</p> <p>The Department of International Studies</p> <p>Showa Women's University</p> <p>1-7-57, Taishido, Setagaya-ku, Tokyo 154-8533</p> <p>Notes:</p> <p>※Please write "Application for Part-time Position (English)" in red on the front side of the envelope, and send it by registered mail.</p> <p>※Applications by e-mail will not be accepted.</p> <p>※Documents submitted with your application will not be returned and will be discarded once the selection process has been completed. If you desire the return of publications, please state this clearly and include a self-addressed, stamped envelope.</p> <p>Selection process:</p> <p>(1) Screening of application forms</p> <p>(2) Interviews with those who have passed the first stage will be held on <u>Saturday, 18 October</u> at Showa Women's University in Tokyo. As part of the interview, the candidate will be asked to perform a demonstration</p>

	<p>lesson. (Interview:30minutes, Demonstration:20minutes)</p> <p>Travel expenses will not be reimbursed.</p> <p>(3) The result will be emailed to applicants.</p> <p>Where to make contact:</p> <p>The Department of International Studies, Showa Women's University</p> <p>E-mail: kokusai-gengo@swu.ac.jp (The title of the message should read: "Application for Part-time Position (English).") We do not respond to telephone inquiries.</p>
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